

In attendance: Lydia, Cathy, Lauren C., Ryan P., Kendra K., Corrie, Anna W., Joanna B., Ryan H., Tess

- I. ESP meeting update (Lydia): Nothing too big to update, see notes that Katy sent around.
- II. Strategic plan (Anna): Everything quiet over the holidays.

Initiatives

- III. Nic-Vic-
 - A. Lauren made an online database linked to google form, can sign up to 'want a collaborator.' Will send around for feedback from NPAC.
 - A. Katy planning in-person mixer for Thurs Feb 2nd (6-8pm)
 1. MEM rep is on sub-committee for above.
 2. Some food provided ?
 - B. One email to go out about database and mixer together once NPAC has put in feedback.
- II. Small grants
 - A. Seaver gone for a month
 - B. Tess, Emily, & Lydia to meet with Dean
 1. Need commitment to \$ & faculty review system
- III. Career
 - A. Organizing and compiling all documents.
 - B. Give NPAC a proposal/outline for future reps to use.
- IV. Symposium
 - A. Anna, Ryan, Lydia & Emily to meet with Dean
 1. Getting speakers
 2. And getting a budget
 3. And dates
- V. ML.
 - A. Do we want to keep this as an initiative?
 - B. Strat plan knows this is a problem for IT difficulties.
- VI. Website
 - A. We need clarification about who is putting information up. Is it initiative specific or not?
 - B. Have been focusing not on NPAC website, but work w/ Danielle to update NSOE website. Marketing dept runs the website, having meeting with them & Danielle next week.
 - C. NPAC linked to big NSOE website
- VII. Joanna to meet with amanda kelly about funds in next 2 weeks
- VIII. Listserves- Anna to meet with IT people
 - A. Can all new NSOE Phds be added to nic-phds?
 - B. Can we get list of all incoming students?

IX. Recruitment

- A. Bio is being organized by first years, 3 of whom are in UPE. Emily Ulry is main contact. Last year UPE was 100% overlap with Bio last year, but UPE gets 0 students & 0 funding, Feb 2-5th & 16th-19th are dates for Bio.
- B. ENV gets no slots also?
- C. Tox bringing in 5 for interviews, 1 to accept, Eve Marion is organizing, recruits are 15th-17th of Feb.
- D. For EOS, labs bring in individually
- E. UPEP?

Action Items:

Lydia & Emily to meet with I. Symposium, II. Small Grants, III. catch up with Katy on Nic-Vic