**DEL Calendar\***

**Academic Year 2020-2021**

\*Subject to change as events are added or modified

***June***

Week 1

* For foreign national students: Request access to initiate I-20 application
* 1st years – June 4: Confirm that you have your NetID and that you can access your Duke email
* 1st years – ENVIRON 960 will be added to Sakai – On-boarding resources and orientation information will be housed here (among other locations)
* 2nd years: be on the lookout for communications about graduation accommodations
* 1st years: Join the [Twenty-twos](https://www.facebook.com/groups/2020DEL/) on Facebook

Week 2

* 1st years – June 9 at 8pm: Join us for a virtual welcome and overview of the DEL-MEM program

Week 3

* 1st years: Be on the lookout for communications re: laptop requirements for the DEL program

Week 4

* 1st years – By June 26
	+ Submit your Photo and Video Consent Form
	+ Request your Duke Card
	+ Complete the Duke Honor Code Affirmation
	+ Join the Twenty-Twos on Facebook

***July***

Week 1

* 2nd years: complete leadership survey

Week 2

* 1st years – By July 10:
	+ Watch the Zoom Training videos and review the Zoom User Guide
	+ Upload Student Headshot and Bio
	+ Submit final undergraduate transcript
	+ Resolve any outstanding financial aid issues/pay your Bursar bill

Week 3

* 1st years – July 14 at 8pm: Join our 2nd virtual summer session for an overview of the DEL leadership component. Hear more about what to expect from your leadership journey through the program.

Week 4

Week 5

***August***

Week 1

* August 1: Pre-readings for orientation will be sent by today

Week 2

* 1st years – August 11 at 8pm: Join our 3rd virtual DEL session for a discussion of your summer reading.
* 1st years – August 12: Submit leadership pre-survey
* August 15: Complete orientation pre-readings

Week 3

* August 16-18 (dates may change given the adjusted academic calendar): Virtual orientation/August PBS
* 1st years – August 17: 2S MP topics menu available
* August 17: Fall semester classes begin

Week 4

* Watch Nicholas School IT orientation

Week 5

* 1st years – August 28: Submission of 2S MP choices

***September***

Week 1

* September 4: drop/add ends (subject to change due to changes in the academic calendar)

Week 2

* 2nd years – September 9: 2S MP teams and faculty advisors assigned
* 2nd years – Between September 9 and October 9, all 2S MP teams must meet with advisor and client to begin drafting work plan
* 2nd years – Between September 9 and October 9, all students doing 3S MPs must give status presentations

Week 3

Week 4

Week 5

***October***

Week 1

Week 2

* 2nd years – October 9 is the final day for 2S MP teams to meet with advisor and client to begin drafting work plan
* 2nd years – October 9: 2S MP work plans must be submitted to advisor and uploaded via Duke Box
* 2nd years – By October 9, all students doing 3S MPs must give status presentations

Week 3

Week 4

* October 19: Bookbagging begins for Spring 2021 (date subject to change)

Week 5

* October 28: Registration begins for Spring 2021 (date subject to change)

***November***

Week 1

Week 2

* November 9: Registration ends for Spring 2021 (date subject to change)
* November 10: Drop/Add begins for Spring 2021 (date subject to change)
* 2nd years – November 10-20: 2S MP status presentations

Week 3

* 2nd years – November 10-20: 2S MP status presentations

Week 4

* All final exams will be finished before Thanksgiving
* November 24: 10:30 PM. Thanksgiving recess begins

***December***

Week 1

Week 2

* December 6-8: Virtual PBS (dates may change due to changes in the academic calendar)

Week 3

Week 4

Week 5

***January***

Week 1

* January 6: Spring semester begins
* 1st years: A menu of client-centered Group MP topics will be available online to students at the start of the Spring semester of their first year. Students will have two weeks to rank their preferences via an online form

Week 2

* 1st years completing 3S MPs – Secure faculty members to serve as MP no later than the end of the second week of spring semester. Establishing these relationships even earlier is highly recommended.

Week 3

* January 20: drop/add ends

Week 4

* 1st years: Students will be assigned to group MPs by a committee of program chairs and NSOE administration, who will carefully consider student interests and skillset

***February***

Week 1

* 2nd years – Feb. 5: Complete written MP draft due to advisor

Week 2

* 1st years: 3S project prospectus submitted to program chair

Week 3

Week 4

* 1st years: Draft MP Proposals are due to advisors approximately one month after MP assignments are made

***March***

Week 1

* March 5, 7pm: Spring break begins

Week 2

Week 3

* March 15, 8:30am: Classes resume
* 2nd years – 3/15/21: Revised MP draft due to advisor
* 2nd years – 3/17/21: 10-Line Abstract due to Student Services

Week 4

* March 22: Bookbagging begins for Fall 2021
* 1st years: A final MP project proposal (approved and signed by the student’s MP advisor) is due to Academic and Enrollment Services one month after Draft Proposals are submitted

Week 5

* March 31: Registration begins for Fall 2021

***April***

Week 1

* 2nd years – 4/1/21-4/2/21: MP Symposium

Week 2

* April 8: Registration ends for Fall 2021
* April 9: Drop/Add begins for Fall 2021

Week 3

* 1st years: 3S MP project work plan submitted to project advisor and uploaded via Duke Box. Students are expected to meet with the client and/or advisor prior to this submission.
* April 14: Classes end
* 2nd years – 4/15/21: Submit final MP to iThenicate for scanning
* April 15-25: Reading period

Week 4

* 2nd years – 4/23/21: Final MP due; 2-Part Submission process: Via DukeSpace and Executive Summary to Student Services via the DukeBox upload window.

Week 5

* April 26: Final examinations begin

***May***

Week 1

* May 1: Final examinations end

Week 2

* 2nd years – May 6-7: May PBS
* 2nd years – May 7-9: Graduation festivities

Week 3

Week 4

Week 5