Drop/Add Ends Friday, September 6 at 11:59pm (ET)

Drop/Add ends in the DukeHub on Friday, September 6. You are strongly urged to review your fall class schedule at least one more time before drop/add ends.

What does drop/add ending mean?
All course changes in the DukeHub must be completed, which includes (but not limited to) inter-institutional registration, overload requests, enrollment in independent study credits, audit, pass/fail, MP credits, core requirements, and cross-career registration requests i.e. courses at Fuqua, Pratt and Law. Although students can continue to add and drop courses in the DukeHub up until 11:59pm on Friday, if you need assistance from the NSOE Registrar or Student Services, you must get in contact with us no later than 5:00pm (ET) on Friday, September 6.

Student Verification/Hold on Your Account
Twice a year, students are required to complete student verification information in the DukeHub. You will not be able to add/drop courses in the DukeHub until this has been done. If you have a hold on your account, it is most likely related to this deficiency. Please take a few minutes to complete the student verification as soon as possible. Learn more about Student Verification.
Withdraw
After drop/add ends, course registration CHANGES are NOT permissible including (but not limited to) changes in the grading basis such as audit and pass/fail, course drops, overloads, etc; the only exception is *mid-semester courses; see more info below. Students wishing to discontinue their enrollment in a course after September 6 may do so only by withdrawing from the course. The course will remain on the student's permanent record and there will be a W in the grade column.

Mid-Semester Courses
If there is a course beginning *mid-semester that you wish to add after drop/add ends, you may do so only by submitting the course add request form. Or, you may request a drop before the course begins i.e. prior to the first day of class. For drops, send an email to nsoe-registrar@duke.edu. Completed add forms must be signed by the instructor and submitted to nsoe-registrar@duke.edu. This is the only exception to the drop/add registration deadline.

Core/Graduation Requirements
More information on core requirements can be viewed at the advising web pages.

- ENVIRON 896 (Professional Communications): Required for all first year students except MBA and MPP; fall only course

- ENVIRON 897 (Writing a Master's Project): Required for all second years/continuing students except MBA and MPP; fall only course

- ENVIRON 898 (Program Area Seminar): All on-campus MEM and MF students must enroll in this course each semester

- ENVIRON 899 (Master's Project Credits): Second years/continuing students can enroll in MP credits in fall and spring or wait until spring to enroll in all MP credits

- ENVIRON 995 (Leadership Seminar): All first year DEL-MEMs are required to enroll in this course each semester; second year students are strongly encouraged to participate
- ENVIRON 998 (DEL–MEM Only Program Area Seminar): All DEL–MEM students must enroll in this course each semester

- ENVIRON 999 (DEL–MEM Only Master's Project Credits): Second years/continuing DEL–MEM students will enroll in MP credits in spring 2020; instructions for spring 2021 anticipated grads is available at the advising web page

Additional registration details may be viewed at the Advising Web Pages.

Questions?

Contact Erika Lovelace, NSOE Registrar, at e.love@duke.edu