Nicholas School Student Services Office

Duke Environmental Leadership (DEL-MEM)

Topics featured: academic advising, enrollment window, fall courses, quick links, place-based sessions and registration holds/blocks

This email is designed to help with course registration matters. In this message, and in all subsequent notifications, please pay special attention to the updates/changes section for the most recent scheduling announcements. Be sure to check your email regularly and often as there may be time-sensitive information.

Enrollment Window


Course registration in the DukeHub begins on Wednesday, April 3 at 7:00am.

All returning students should enroll in their fall courses by no later than Wednesday, May 15.

Registration Block & Eligible to Enroll

You may have a hold on your account IF:

#1. Draft MP Proposals for first year students are due no later than Monday, March 25. If you do not submit your MP Proposal by the deadline, a registration block will be placed on your DukeHub account until you submit your draft proposal. **NOTE:** For group MPs, all three draft MP proposal components (the scope of the work, the work plan and the team charter) are required on Monday, March 25. Students conducting solo projects (must also submit by the March 25 deadline), but the team charter is not required. Capstone students will follow the same requirements as solo projects. Questions? Contact Rebecca Vidra

DEL-MEM Info Site
Academic Advising
Before you begin enrolling in fall classes, please review the following information.

1. Rising second year students must enroll in ENVIRON 963, 964, 965 and 998 in the fall.
2. Although you will not enroll in ENV 960 Making a Difference/Orientation, continuing students are expected to attend aspects of the Orientation in Durham in August; this is a required place-based session; details will be provided by Mel Adragna, Program Coordinator, over the summer.
3. Reminder, a minimum of 30 total credits are required for graduation.
4. The graduation checklist should be updated each semester – so make sure that you are staying on top of your degree requirements. The graduation checklist is available at the DEL-MEM info site.
5. Be sure to consult your faculty instructors and course schedule/syllabus for specific course dates and deadlines. It is possible that some meeting dates might differ from the academic calendar.

#2. Periodically, the central registrar's office will require that students update/confirm their contact information in the DukeHub. If you do not do this before the start of registration, you will not be able to enroll in classes. You will know if the student verification data is required if there is an alert banner on the home screen of your DukeHub account.

#3. If you have an outstanding bill on your Bursar account and you have not made sufficient arrangements, you will likely have a hold on your account that will need to be resolved before you will be able to enroll in fall classes.

Fall 2019 Courses
Course descriptions are available in the DukeHub
- ENVIRON 963 Program Management for Environmental Professionals
- ENVIRON 964 Environmental Law and Policy
- ENVIRON 965 Environmental Leadership Module (We're headed to D.C.!)  
- ENVIRON 998 Program Area Seminar
Quick Links

Bookmark these links for frequent use during the course registration period.

- [Academic Calendar 2019-2020](#)
- [Advising Web Pages](#)
- [Course Schedule at NSOE](#)
- [Independent Study Courses](#)

### Place–based Sessions

**August 18–20: Place–based Session (Summer).** Attendance is mandatory. Meet new DEL–MEMs, fall 2019 course prep, and reconnect with school staff and faculty resources. *First year students are required to attend August 18-22.*

**December 7–11: Place–based Session (Fall).** Attendance is mandatory. Both first and second years are expected to attend the Washington, D.C. Leadership Module

**May 7–8: Place–based Session (Spring).** Attendance is mandatory.

Commencement Weekend 2020 occurs May 9 and May 10; attendance is optional.

Questions?

Should you have questions and/or run into trouble during the registration process, send an email to [nsoe–registrar@duke.edu](mailto:nsoe-registrar@duke.edu) or call 919–613–7459.

NSOE Registrar
Duke University
9 Circuit Drive A101 LSRC
Durham, NC 27708