ePrint Stations, Copier and Fax Machine

➢ E-PRINT RELEASE STATIONS

locations

Environment Hall (EH)

- black/white and color: 1st floor West
- black/white: EH 2107 (computer lab)
- black/white: 3rd floor East
- black/white and color: 4th floor landing
- black/white: 5th floor East

Levine Science Research Center (LSRC)

- black/white and color: A152b print shop
- black/white and color: 2nd floor landing
- black/white: outside A312

Students get unlimited b/w printing and a $36 stipend each semester for color printing. This is not real money that can be used or transferred anywhere else, but if the stipend is depleted before the end of the semester, color printing **will** draw from their Flex account, if they have one. If they don't, they will not be able to print in color. Manage your Flex account here.

*Black/white printing is available across campus. **The color print stipend is only available at NSOE color ePrint release stations.**

*They can check some aspects of their ePrint usage here: ePrint Web.

➢ COPIER

There is a copier on the 4th landing, Environment Hall. Copiers are managed by Duke Business Products. If students want to use copiers, they need a Flex account on their DukeCard to draw from to cover the cost.

➢ FAX MACHINE

There is a fax machine in the Academic & Enrollment Services Office; the fax machine number is **(919) 613 – 8719**. Students may use the fax machine for school related purposes. The fax machine is accessible only during business hours 8:30am – 5:00pm. The office is located on the first floor of the Levine Science Research Center (LSRC) in suite A101.