## Nicholas School of the Environment Master’s Project Symposium

**Presenter/s:**

**Evaluator:**

## Oral Presentation Evaluation Criteria

Circle appropriate descriptor in each of the 10 rows; add narrative feedback below.

In the case of **group presentations**, list all presenters’ names above. For each presenter, write their name in the appropriate box for each category; add general comments in the notes section below.

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| --- | --- | --- | --- |
|  | **Excellent** | **Adequate** | **Needs work** |
| **Content Knowledge** | Raises audience knowledge significantly  | Raises knowledge on some points  | Does not offer the audience anything new |
| Answers questions fully, cites sources  | Answers questions without elaboration  | Cannot answer relevant questions  |
| **Organization** | Logical, interesting sequence  | Presentation jumps around/lacks flow  | No discernible organization  |
| Transitions show clear organization  | Some transitions used  | No transitions used  |
| **Evidence of Practice** | Relaxed, self-confident  | Somewhat relaxed  | Nervous, scattered  |
| Exact time management  | Approx. time management  | Time mgt. affects other presenters  |
| **Volume & Eye Contact** | Audible in back of room  | Occasionally inaudible  | Frequently inaudible  |
| Direct eye contact  | Some eye contact with audience  | No eye contact / text simply read aloud  |
| **Visual Aids (PPT)** | Large relevant images, minimal text  | Small images, more text  | Text only slides  |
| Slides complement presenter  | Focus is mostly on slides  | Focus is entirely on slides  |

**Notes**