## Nicholas School of the Environment Master’s Project Symposium

**Presenter/s:**

**Evaluator:**

## Oral Presentation Evaluation Criteria

Circle appropriate descriptor in each of the 10 rows; add narrative feedback below.

In the case of **group presentations**, list all presenters’ names above. For each presenter, write their name in the appropriate box for each category; add general comments in the notes section below.

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| --- | --- | --- | --- |
|  | **Excellent** | **Adequate** | **Needs work** |
| **Content Knowledge** | Raises audience knowledge significantly | Raises knowledge on some points | Does not offer the audience anything new |
| Answers questions fully, cites sources | Answers questions without elaboration | Cannot answer relevant questions |
| **Organization** | Logical, interesting sequence | Presentation jumps around/lacks flow | No discernible organization |
| Transitions show clear organization | Some transitions used | No transitions used |
| **Evidence of Practice** | Relaxed, self-confident | Somewhat relaxed | Nervous, scattered |
| Exact time management | Approx. time management | Time mgt. affects other presenters |
| **Volume & Eye Contact** | Audible in back of room | Occasionally inaudible | Frequently inaudible |
| Direct eye contact | Some eye contact with audience | No eye contact / text simply read aloud |
| **Visual Aids (PPT)** | Large relevant images, minimal text | Small images, more text | Text only slides |
| Slides complement presenter | Focus is mostly on slides | Focus is entirely on slides |

**Notes**